

Publishing ISP Template to Global Library

The ISP Global Template Library is a new feature that has been introduced in Therap 8.0. This feature lets the Therap users with appropriate roles and privileges to share and download ISP Templates across other provider agencies.

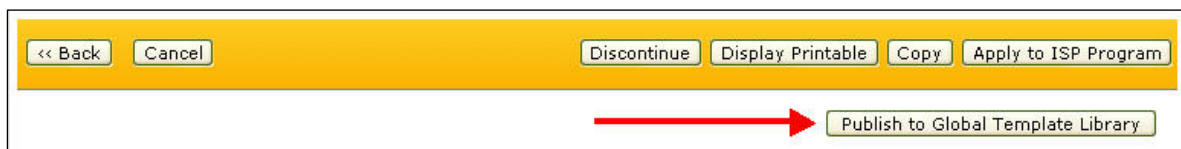
NOTE:

- To be able to publish Templates in the Global Library, Provider Administrators (PAs) need to send a request to Therap Customer Support. Templates can only be published if Therap has set the privilege for your agency.
- Users with the 'ISP Library Approve' role will then be able to publish ISP Template from their local library to the global library.
- The locally published ISP Templates can be published to the global library only once.

- Click on the **Published** link available under the 'ISP Program Template Library' area of your FirstPage.



- From the list of locally published ISP Templates available on the 'Published ISP Program Template List', select the ISP Template to publish to the global library.
- On the 'Individual Service Plan (Template)' page, click on the 'Publish to Global Template Library' button available at the bottom of the page to publish the ISP template to the global library.



NOTE: The 'Publish to Global Template Library' button will not appear at the bottom of the locally published ISP Templates that have already been published to the global library.

Publishing ISP Template to Global Library

- Next, on the 'User Agreement' page, read the agreement carefully. ***Please note that the ISP Template will be published to the global library only if users agree to the terms and conditions mentioned and click on the 'Yes, I accept these terms and conditions' button.***
- Users may also use the [Search](#) link available under the 'ISP Program Template Library' area on the FirstPage to locate the local ISP Template and publish in the global library.

