Regional Conference in Birmingham, Alabama
July 26-27, 2016
Preliminary Schedule : Subject to Change

Time	Session	Birmingham 5 & 6	Birmingham 4	Birmingham 3	Birmingham 1 &2
Day 1		**Tuesday, July 26, 2016**			
8:30am - 9:00am		Registration			
9:00am - 10:00am	1	Conference Opening Plenary - Birmingham 3 & 4			
Select your sessions based on your level of Therap expertise		**Beginner Topics**	**Intermediate Topics**	**User Presentations**	**Billing Topics**
10:15am - 11:15am	2	Therap for Beginners (for providers using GER only): how to set up your account and ensure you get the best out of Therap for use of Incident Reporting as required by ADMHDDD	Therap for Full Implementation: How to set up your account and ensure you get the best out of Therap - for providers using more than GER only	Agency Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	An introduction to Therap's Electronic Billing System, setting up access rights and establishing methods for Billing per AL State Requirements
11:30am - 12:30pm	3	Demographic Data, Face Sheet, and Emergency Info: IDF's/EDF's, Allergy & Diagnosis Profiles & Medical Information	Steps in Setting up the Case Management Account and Increased CM Functionality	Certified Trainer Presentation: A day in the life of a Provider Administrator	Billing System Set-Up, Unit Calculations, Service Authorizations, Attendance, Case Notes and ISP Data Billing
12:30pm - 1:30pm		Lunch (provided)			
1:30pm - 2:30pm	4	Using Therap's GER for Incident Reporting per ADMHDDD's requirements	Case Management Documentation: Notes and Reports, Functionality including Switch Provider feature	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report	Billing Reports: Utilization, Reconciliation, 835 RA report Upload
2:45pm - 3:45pm	5	Collecting Daily Data such as Sleep Charts, Toileting Programs, Staff Accountability and Census through Therap's Time Tracking Module	Therap's Person Centered Planning: The ISP Plan and Person Centered Planning Tools including the Personal Focus Worksheet and the ISP Agenda	Pivot Tables: Using the data pulled from Therap's Event Summary Reports, (Individual and Agency-Wide) to monitor, track trends and conduct Incident Report Reviews	Troubleshooting Issues and Running Utilization Billing Reports
4:00pm - 5:00pm	6	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Use of Therap in Alabama: a Panel Discussion with experienced users		1:1 Billing Questions

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Updated on 06/09/2016

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Time	Session	Birmingham 5 & 6	Birmingham 4	Birmingham 3	Birmingham 1 &2
Day 2		**Wednesday, July 27, 2016**			
9:00am - 10:00am	7	Tools for Improving Agency-Wide Oversight and Increasing Quality of Documentation: Running Event Summary Reports, QA Tools & Pharmacy Interface			
Select your sessions based on your level of Therap expertise		**Beginner Topics**	**Intermediate Topics**	**User Presentations**	**Billing Topics**
10:15am -11:15am	8	Tracking Behaviors in Therap: A review of the different modules including Therap's Behavior Plans/BER and Reports, ISP Program/ ISP Data and ISP Data Reports and Time Tracking	Employment Tracking in Therap: Employment/Volunteer History & Wage Tracking	State Oversight Access: Maintaining the OSA and a Review of what the ADMH is going to monitor in Provider Accounts	An introduction to Therap's Electronic Billing System for AL Providers: Assigning access rights and establishing methods for Billing
11:30am - 12:30pm	9	Case Management Account: Overview of Functionality and Question and Answer	Therap Libraries: the agency's ISP Templates, Care Plan Templates and the Global Template Library	Access For Support Coordinators & Guardians: User Accounts, Roles and Establishing Transparency	Billing System Set-Up, Unit Calculations, Service Authorizations, Attendance, Case Notes and ISP Data Billing
12:30pm - 1:30pm		**Lunch (provided)**			
1:30pm - 2:30pm	10	Entering Incident and Event Reports In Therap: GER's, MIE's, GER Resolution, and Event Summaries	Training Management System: Track Licensing and other Staff Certificates, setting up classes and assigning instructors, pulling reports	Goal Tracking, Daily Documentation and Measuring Outcomes related to the Person Centered Plan: ISP Programs, ISP Data and ISP Data Reports	Billing Reports: Utilization, Reconciliation, 835 RA report Upload
2:45pm - 3:45pm	11	Personal Finance: Keeping track of individual's finances and running monthly reconciliation	Health Plus Modules: The Individual Care Plan, Consents and Orders, eCHAT and Risk Assessments	Certified Trainer User Presentation: A day in the life of a Provider Administrator	Troubleshooting Issues and Running Utilization Billing Reports
4:00pm - 5:00pm	12	Use of Therap in Alabama, the GER Module and Beyond: Panel Discussion with Therap Services and ADMHDDD Staff			

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