Therap®

Regional Conference in Dublin, California May 24-25, 2017

Preliminary Schedule : Subject to Change

Time	Session	Room 1	Room 2	Room 3	Room 4
Day 1		**Wednesday, May 24, 2017**			
8:30am - 9:00am		Registration			
9:00am - 9:30am	1	Conference Introductions			
Select your sessions based on your level of Therap expertise		Beginning/New Users	Enhance, Expand, & Improve Your Therap Use	Advanced Uses & Discussions & Workshops	Billing & Specialized Therap
9:45am - 10:45am	2	Intro to Therap for New and Potential users: A brief overview of all the different modules in Therap and how they inter-relate	Document Storage: Get organized, finish going paperless, and secure all those attachments	Part 1: ISP Program Writing and Quality Assurance: What is the best way to write ISP Programs? What information do we want to obtain from ISP programs? Bring examples of formal / informal goals. We will explore writing the ISP program	The Why's of Therap Billing: Real Time Service Tracking, Billing Linked to staff notes, Audit Protection, Manage Service Authorizations, Manage Claim Status and History, Utilization Data and Reporting
11:00am - 12:00pm	3	Therap Setup & Provider Administration: How to set up and administer your account	Employment History: Employment First Policy - Community Employment, Job Development, tracking employment and volunteer history, milestone, phases, and building your Job Bank	Part 2: Discuss the reports available for ISP data tracking from the report library. What are your best practices Quality Assurance tracking for your agency in consideration of outcomes. What is available in Therap. What can be done with additional reporting options such as excel. Agencies will be asked to also share processes and how they are currently doing QA with Outcomes	Billing Part 1: Billing Setup, Service Authorizations/Purchase of Service
12:00pm - 1:00pm		**Lunch (provided)**			
1:15pm - 2:15pm	4	Demographics, Face Sheet, and Emergency Info: IDF's/EDF's & Medical Information	Pharmacy Interface & Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Working in Excel with GERs: Using Filters, Formulas, and Pivot Tables to successfully run trend analysis reports	Billing Part 2: Tracking Billable events, Attendance and ISP Billing data
2:30pm - 3:30pm	5	Agency Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	Services On The Go!: Therap Mobile Applications for Android and iOS: GPS Stamping, Service Verification Signature	Working with Regional Centers: Policies and Procedures considerations for electronic documentation	Billing Part 3: Billing Reports, Utilization and California e-billing report
3:45pm - 4:45pm	6	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report	Training Management System: Cleanup Staff Records, Track Training and Due dates, and Maintain Compliance	Behavior Support & Tracking in Therap: Navigating the different options including BER, ISP Data and Time Tracking	Billing Q&A
Day 2		**Thursday, May 25, 2017**			
9:00am - 9:30am	7	What's new in Therap?			
Select your sessions based on your level of Therap expertise		Beginning/New Users	Enhance, Expand, & Improve Your Therap Use	Advanced Uses & Discussions & Workshops	Billing & Specialized Therap
9:45am - 10:45am	8	Collecting and Reporting Data: ISP Programs, Global Templates, Data and Reports	Staff Training Discussion: Best methods for training new staff and re-training current staff. Using Therap's Training Academy and other vast resources	Person Centered Planning Part 1: Personal Focus Worksheet • Understanding person-centered practices • Reflecting the individual's preferences in your planning documentation • Incorporating staff members in the preparation of the PFW ISP Agenda • Using the ISP Agenda to prepare for quarterly/ semi annual reports for Regional Center • Using the ISP Agenda to document action plans and services provided	ICF Billing and Medical in CA: Setup, reports, and electronic claims
11:00am - 12:00pm	9	Reviewing the Health Plus Specific Modules: Care Plans, Orders, Individual History, Medication Profile, Comprehensive Health Assessment	New Case Note, and Staff Ratio Tracking, other ways to track and communicate information	Person Centered Planning Part 2: Tying it all together • Linking the PFW and ISP Agenda to the Individual Support Plan • Understanding how to include risk assessments • Incorporating Value Outcomes: National Core Indicators, CQL, etc.	Self Advocates as Full Participants in their Documentation and granting access to families and guardians
12:00pm - 1:00pm		**Lunch (provided)**			
1:15pm - 2:15pm	10	Pharmacy Interface & Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Data Dashboards & Aggregate Reporting: Learn about Therap's new Business Intelligence Module	Working in Excel with ISP Data: Using Filters and Formulas to Quality Assure and improve ISP Data usage	Billing Workshop: Bring your computer, and your information! We will walk through a new setup, or work through any troubleshooting with you on your system
2:30pm - 3:30pm	11	Special Incident Report and General Event Reports: Reporting, Trends, and Compliance	Personal Finance/P&I Reports: Tracking and Reporting Individual's Finances	Therap Q&A: Sit with a Training and Implementation Specialist and ask any Therap related question	Billing Q & A Session
3:45pm - 4:45pm	12	Ask your Therap Questions	Document Storage: Get organized, finish going paperless, and secure all those attachments	Advanced Data Collection: ISP Programs, ISP Template Library, ISP Global Library, ISP Data Reporting	1:1 with Therap Staff (please schedule in advance)

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

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