Therap National Conference 2016
Fairfield, New Jersey, January 31– February 2
Preliminary Schedule - as of 12/12/2016

Day One: 01/31/2017, Tuesday

Time		Modules 1	Modules 2	Health	User Presentation 1	User Presentation 2	Therap Staff Topics	Workshop 1	Workshop 2	Workshop 3	NY	NJ
8:00am - 9:00am		Registration										
9:00am - 10:00am	1	Opening Plenary										
10:15am - 11:10am	2	Therap Setup & Provider Administration	Tracking and Reporting on Goals and Valued Outcomes	Medication Administration Records	Families and Self-Advocates using Therap	The Journey of Going Paperless through Therap.	Running Reports and using Excel. Fliters, Pivots Tables	Pharmacy Interface and MAR: Getting connected: Requirements for your pharmacy and your account. Initial account setup Linking facilities and individuals Incoming Pharmacy messages. Creating Medication History Records. Creating and Approving the MAR. Documenting on the MAR Updating meds via the interface. MAR Quality Assurance. Reporting	ISP Program Writing and Quality Assurance: What is the best way to write ISP Programs? What information do we want to obtain from ISP programs? Bring examples of formal / informal goals. We will explore writing the ISP program. Discuss the reports available for ISP data tracking from the report library. What are your best practices Quality Assurance tracking for your agency in consideration of outcomes. What is available in Therap. What can be done with additional reporting options such as excel. Agencies will be asked to also share processes and how they are currently doing QA with Outcomes.	NJ Setup Workshop Therap for new and potential users: A "Bird's Eye" view of Therap implementation in NJ. Discuss the PA and implementation process and considerations (billing first vs typical implementation), Fee for Service, and review basic operating policies and procedures. NJ ISP Program Workshop: How to create Person-Centered ISP programs to document services, outcomes, DTRs, etc. that support billing and meet New Jersey and federal regulations. Moderated by Therap Specialist and Certified Trainers. NJ GER Incident Reporting Workshop: Discuss what the GER process looks like in NJ. Review the process of creating and submitting the GER, completing the NJ state forms, approving the GER, and timeline from creation to approval. NJ Reports Workshop: Discuss NJ DDD required reports/updates and ways to complete in Therap. How to use Therap modules and reports to complete reports such as the Day Hab Services Quarterly Update and the Residential Provider Agency Monthly Review. NJ Fee for Service Billing Overview. Setting up Medicaid eligibility and trading partner status, billing set up, service authorization set up, linking services authorizations to ISP, linking services authorizations to attendance, processing claims, and reconciliation.	Using Therap in New York State	TBD
11:25am - 12:20pm	3	Agency Communication in Therap	Lunch	Lunch	Utilizing Therap Mobile App for Community Based Services	Are you using Therap to fit your Agency's needs? (an Administrator's Perspective):	Community Based Employment Module Employment History, Assessment, Milestones, Career Development Plan, Interview and Job History				All things Hab related	TBD
12:35pm - 1:30pm	4	Provider Administration, an overview of the account Report Library, Sign Up Agreements, Setting up agency Password Policy, and much more	Lunch	lunch	An Organizational Approach To Achieving Staff Accountability And Maintaining Quality Record in Therap	Working with Families and Creative Use of the MAR for Reports and Analysis	Clinic approach on writing goals and outcomes for quality documentation				TBD	ISP Program Templates
1:45pm - 2:40pm	5	The foundation of your database: IDF's/ EDF's ("Face Sheets"), Pending Admit Notes, Medical/ Diagnosis Input & flow of information.	The Individual Support Plan (ISP) The annual planning tool in Therap which includes the Personal Focused Worksheet & the Agenda	Pharmacy Interface	Super Roles & Privileges for people outside of your employees (advocates, case managers, family members, friends, doctors, etc.	Advanced Excel: Getting the Most Out of Therap Data	Self-Advocates as Full Participants in their Documentation	Training Academy: Introduction and overview Adding staff, assigning classes Taking classes, reporting, quality assurance, updating	Multi-Provider Case Management: An introduction to different provider types, different user types, and different profile types. Initial setup of your Case Management Environment Intake, referral, and linking of individuals. Working with different types of Caseloads and Super Roles Now that it is all set up, what can you do? Multi Provider functionality: Eligibility, Personal Focus Worksheet, Plans, SComm		Mapping Out the NY Billing Process	TBD
2:55pm - 3:50pm	6	Intermediate Provider Administration	Personal Finance	Incident and Event Reports In Therap: GER's	SEE Your Data - How to Use Visualizations to Review Therap Data	Almost Live:Training Therap Modules for Long Distance Staff using Skype or Go-to-Meeting.	Moving forward in Therap				NY ISP Program Workshop: Part 1	TBD
4:05pm - 5:00pm	7	Super Roles, User Privileges, Profiles, Caseloads, Programs: Developing Effective Access- Things to consider	Employment History	EHR/ Health Plus Modules	Setting Up Super Roles, Profiles, Caseloads and Privileges in a Day Training Organization	Working TMS and the Training Academy to Decrease Training Frustration	Self-Advocates as Full Participants in their Documentation				NY ISP Program Workshop: Part 2	TBD

Therap National Conference 2016

Fairfield, New Jersey, January 31– February 2

Preliminary Schedule - as of 12/12/2016

Day Two: 02/01/2017, Wednesday

Time	Session	Modules 1	Modules 2	Health	User Presentation 1	User Presentation 2	Therap Staff Topics	Workshop 1	Workshop 2	Workshop 3	NY	NJ
9:00am - 10:00am	8	Plenary: Business Intelligence and Data Driven Outcomes										
10:15am - 11:10am	9	Case Notes, Templates and Questionnaires	Therap Calendar, T-Tasks, Individual Home, Dashboard - Finding your way around.	Nursing Assessments & Reports	How To Save $50,000: MAR Cost Study	A Critical Checklist for a comprehensive implementation of Therap leading your organization to success	Q&A with Therap's Self-Advocate Team	Person Centered Planning: Personal Focus Worksheet • Understanding person-centered practices • Reflecting the individual's preferences in your planning documentation • Incorporating staff members in the preparation of the PFW ISP Agenda • Using the ISP Agenda to prepare for annual meetings • Recording the minutes from the meeting • Using the ISP Agenda to document other support meetings throughout the year. ISP Programs & Templates • Understanding SMART goals • Reflecting supports and strategies in ISP Programs ISP Program Templates and Global Template Library • Creating ISP Program Templates • Creative Uses for ISP Programs • Behavior Support Plans • Medication Counts ISP Data & Reports IPOPs and Care Plans • Create IPOPs to reflect safety and supervision needs • Reflecting what is important to keep individuals healthy and safe Individual Support Plan – Tying it all together • Linking the PFW and ISP Agenda to the Individual Support Plan • Understanding how to include risk assessments • Incorporating Value Outcomes: National Core Indicators, CQL, etc. • Displaying ISP Programs and Plans on the Individual Home Page	Pharmacy Interface and MAR: Getting connected: Requirements for your pharmacy and your account. Initial account setup, Linking facilities and individuals Incoming Pharmacy messages. Creating Medication History Records. Creating and Approving the MAR. Documenting on the MAR Updating meds via the interface. MAR Quality Assurance. Reporting	NJ Billing Setup #1	TBD	Health tracking
11:25am - 12:20pm	10	Training Management Module	Lunch	Lunch	Auditing Therap Data , Desk Audits and Missing Data Checks	Therap: A key component in creating positive culture change	Transitioning to A Community Employment Provider				NY Habilitation Plans End Dates	TBD
12:35pm - 1:30pm	11	Therap's Person Centered Planning: the ISP Plan	Lunch	Lunch	Here's a Quick Way To Transition To Therap	MARs- some tips and tricks and new ways of doing them	Q&A with Therap's Self-Advocate Team				MSC Notes and Gathering Information as an MSC	TBD
1:45pm - 2:40pm	12	Exporting GER Management Summaries and using Pivot Tables	Therap Calendar, T-Tasks, Individual Home, Dashboard	Health Tracking	Reporting With Therap	6 Months from Paper to Therap	Training Management System		Intake Process #1 Intake Eligibility, Level of Care, Waiting List, Referral	Business Intelligence and Data Driven Outcomes	TBD	GERs: How to create a GER to document incidents/UIR
2:55pm - 3:50pm	13	Collecting Daily Data such as Sleep Charts, Toileting Programs, Staff Accountability and Census through Therap's Time Tracking Module	Incident and Event Reports In Therap	Tracking Behaviors in Therap	Promoting Self-Advocacy Through the Use of Therap	Therap & Data Analysis	Meaningful Use: The implications of using a certified Electronic Health Record			Introduction to Therap Business Intelligence Setting up, access and privleges Reviewing Dashboards Configuring dashboards and drilling down into your data Setting up Data Driven Outcomes Reporting on DDO	TBD	Individual Support Plan Overview
4:05pm - 5:00pm	14	The Individual Home Page	Scanning and storing things within Therap	eCHAT - Therap's Comprehensive Health Assessment	What to consider when writing policies and procedures for use of electronic systems	Auditing with Excel	TBD				Universal Habilitation Coordination in New York State.	TBD

Therap National Conference 2016

Fairfield, New Jersey, January 31– February 2

Preliminary Schedule - as of 12/12/2016

Day Three: 02/02/2016, Thursday

Time	Session	Modules 1	Modules 2	Health	User Presentation 1	User Presentation 2	Therap Staff Topics	Workshop 1	Workshop 2	Workshop 3	NY	NJ
9:00am - 10:00am	8	Plenary: New ways to train your staff :: Training Academy and Beyond - Stephen										
10:15am - 11:10am	9	Services On The Go!: Therap Mobile Applications for Android and iOS	Behavior Support & Tracking n Therap	Care Planning & Risk Assessments	HIPAA Security Risk Assessment Tool and how Therap can help the agency address this concern	Disaster and Preparedness - a look at how an agency prepares for the unforeseen		Multi-Provider Case Management: An introduction to different provider types, different user types, and different profile types. Initial setup of your Case Management Environment Intake, referral, and linking of individuals. Working with different types of Caseloads and Super Roles Now that it is all set up, what can you do? Multi Provider functionality: Eligibility, Personal Focus Worksheet, Plans, SComm	Training Academy: Introduction and overview Adding staff, assigning classes Taking classes, reporting, quality assurance, updating	NJ Setup Workshop Therap for new and potential users: A "Bird's Eye" view of Therap implementation in NJ. Discuss the PA and implementation process and considerations (billing first vs typical implementation), Fee for Service, and review basic operating policies and procedures. NJ ISP Program Workshop: How to create Person-Centered ISP programs to document services, outcomes, DTRs, etc. that support billing and meet New Jersey and federal regulations. Moderated by Therap Specialist and Certified Trainers. NJ GER Incident Reporting Workshop: Discuss what the GER process looks like in NJ. Review the process of creating and submitting the GER, completing the NJ state forms, approving the GER, and timeline from creation to approval. NJ Reports Workshop: Discuss NJ DDD required reports/updates and ways to complete in Therap. How to use Therap modules and reports to complete reports such as the Day Hab Services Quarterly Update and the Residential Provider Agency Monthly Review. NJ Fee for Service Billing Overview. Setting up Medicaid eligibility and trading partner status, billing set up, service authorization set up, linking services authorizations to ISP, linking services authorizations to attendance, processing claims, and reconciliation.	NY Billing Troubleshooting (Those Red Boxes)	TBD
11:25am - 12:20pm	10	Mobile Apps: Password reset, MAR's, and ISP Data - adding photos and geolocation to data	Lunch	Lunch	Workforce Development Tool for DSPs	Setting a Road Map for Technology Across Your Organization	Quality Control and Monitoring Usage				Service Coordination in NY: ISP, MSC Notes, Case Notes and what's to come	TBD
12:35pm - 1:30pm	11	Getting your data out of Therap: Running Reports and using Excel. Fliters, Pivots Tables and more.	Lunch	Lunch	Good Information In/Good Information Out - Tips and Strategies for Producing Quality Documentation	Community Based Employment Module Employment History, Assessment, Milestones, Career Development Plan, Interview and Job History	General Event Reports (GER)				TBD	Using Therap Reports for Quality Assurance and Auditing
1:45pm - 2:40pm	12	Ongoing Training and New Staff Training: Therap Academy, Automated Trainings, User Guides, Checklist's	Staff Ratio Tracking	General Event Reporting	Therap as a Professional Development Tool for DSPs	Q&A: ISP Programs, Data and Reports	TBD	ISP Program Writing and Quality Assurance: What is the best way to write ISP Programs? What information do we want to obtain from ISP programs? Bring examples of formal / informal goals. We will explore writing the ISP program. Discuss the reports available for ISP data tracking from the report library. What are your best practices Quality Assurance tracking for your agency in consideration of outcomes. What is available in Therap. What can be done with additional reporting options such as excel. Agencies will be asked to also share processes and how they are currently doing QA with Outcomes.	New York Billing Workshop		Working with Health Information Exchanges in New York: HealtheLink (Buffalo) and Greater Rochaster RHIO	TBD
2:55pm - 3:50pm	13	Personal Finance	Special Custom Forms	Medication History/ MAR	Case Notes, Templates and Questionnaires	Implementation Considerations and Implementation Overview	TBD				New York Q & A	TBD
4:05pm - 5:00pm	14	Individual Data Forms, Emergency Data Forms, IPOPs, and Health Plus Modules: Organizing your Demographic Information and Avoiding Duplication	Q&A- ask your Therap questions here	Nursing Assessments & Reports	Personal Finance	Community Based Employment Module Employment History, Assessment, Milestones, Career Development Plan, Interview and Job History	TBD				TBD	Super Admin: How to create special Caseloads, Super Roles and SComm access for users outside of the agency e.g. Guardians, Auditors, etc.

Therap National Conference 2016
Fairfield, New Jersey, January 31– February 2
Preliminary Schedule - as of 12/12/2016

**01/30/2017, Monday
6:30-8:30
Welcome Reception.**

02/01/2017, Wednesday

Professionally guided tour of New York City including Times Square and dinner

Airport and Hotel Shuttles:

Airport shuttles from Newyork Airport only on Monday and also Thursday afternoon

Check for schedule updates on www.TherapServices.net

For more information Call

📞 (203) 596 7553

Day One :: 01/31/2017, Tuesday

Time	Session	Billing 1 Soup to nuts in order (maybe twice)	Billing 2 Specific Issues including State Specific, MCOs	States and Counties	Discussions / State Specific	Discussions / Panels
10:15am 11:10am	2	Billing from Beginning to end	NJ-Intro to Billing	Therap for States and Counties :: An overview of Therap's Unified Model	Connecticut User Discussion	Discussion and Brainstorming on Training materials and methodologies
11:25am 12:20pm	3	Methods of Data Collection	NJ Billing Troubleshooting	Working in a multi-provider environment:	Minnesota User Discussion	Discussion about Therap's new User Interface
12:35pm 1:30pm	4	Service Authoirzations	Working with MCO (Manage Care Organizations)	An introduction to Therap's Newest Case Management Modules	California User Discussion	Discussion about Interoperability and Health Information Exchanges
1:45pm - 2:40pm	5	Generating Billing Data	Break	Waiting Lists or Registry of Unmet Needs	Wisconsin User Discussion	Discussion about the future of Therap mobile applications
2:55pm - 3:50pm	6	Generating Claims and Claim Templates	NY Billing Overview	Oversight Reports	Iowa User Discussion	Discussion about Therap's new Scheduling module
4:05pm - 5:00pm	7	Claims Submission and Manual Billing	NY Accounting Reports/ Millan/FundEz	Using Therap's shared plan across multiple providers.	Missouri User Discussion	Discussion about the next genration of Dashboard

Day Two :: 02/01/2017, Wednesday

Time	Session	Billing 1	Billing 2	States and Counties	Discussions / State Specific	Discussions / Panels
10:15am 11:10am	9	Billing for Non-Finance	NY Billing-Updates and changes	Case Notes	Nebraska User Discussion	Discussion and Brainstorming on Training materials and methodologies
11:25am 12:20pm	10	3rd Party Billing/Patient Responsibility and Setup	State Specific Billing Imports/ IL and OH	Conflict Free Case Management in South Dakota	North Dakota User Discussion	Discussion about Therap's new User Interface
12:35pm 1:30pm	11	Admin Functions-After Setup	Individual Budgeting Billing (IB) Utilized in NE/ Soon in ND	Implementation Considerations for County Wide/State wide rollout of modules.	Massachusetts User Discussion	Discussion about Interoperability and Health Information Exchanges
1:45pm - 2:40pm	12	After the claim submssion-Adjustments and Claims Troubleshooting	Break	Individual Budgeting in Nebraska	Pennsylvania User Discussion	Discussion about the future of Therap mobile applications
2:55pm - 3:50pm	13	Reconciling and utiliing reports	State Specific Billing Imports/ AZ and OR	Working in a Therap State	Oregon User Discussion	Discussion about Therap's new Scheduling module
4:05pm - 5:00pm	14	ICF Billing	State Specific Billing Imports/ AL and MO	Working with Case Managers in multiple profiles and with Shared Super Roles.	South Carolina User Discussion'	Discussion about the next genration of Dashboard

Day Three :: 02/02/2017, Thursday

Time	Session	Billing 1	Billing 2	States and Counties	Discussions / State Specific	Discussions / Panels
10:15am 11:10am	9	NJ Billing Issues/Troubleshooting	Using Therap's Referral module to provide choice and link an individual to a Case Management or Provider Agency.	West Virginia User Discussion	West Virginia User Discussion	Discussion and Brainstorming on Business Intelligence and advanced analytics
11:25am 12:20pm	10	Accounting Reports and Imports	NY Billing Issues/Troubleshooting	New Case Management Tools	Kansas user Discussion	TBD
12:35pm 1:30pm	11	ISP Billing/do's and don'ts	Jim Session	Overview of Case Management Modules	Montana User Discussion	TBD
1:45pm - 2:40pm	12	Case Note billing	Therap Billing Reports	Oversight Reports Part 2	New Mexico User Discussion	Discussion about the future of Therap mobile applications
2:55pm - 3:50pm	13	Attendance Options/New Features	Billing Tips and Tricks	Accessing Program Provider Data From Case Management Type Account	Indiana User Discussion	Discussion about Therap's new Scheduling module
4:05pm - 5:00pm	14	Final Billng Q&A	Break	Integrating Progam Services with Conflict Free Case Management	Oklahoma User Discussion	Discussion about the next genration of Dashboard