



Regional Conference in Schiller Park, Illinois April 28 - 29, 2015

Preliminary Schedule : Subject to Change

Time	Session	Room 1	Room 2	Room 3	Room 4
Day 1 Tuesday, April 28, 2015					
8:30am - 9:00am		Registration			
9:00am - 10:00am	1	Conference Introductions			
10:15am - 11:15am	2	Therap for new and potential users	Demographics, Face Sheet, and Emergency Info: ID's/EDF's, Medical Information	Collecting and Reporting Data: ISP Programs	Billing System Set-Up, Unit Calculations and Service Authorizations and Attendance and ISP Data Billing
11:30am - 12:30pm	3	New Agency to Therap Considerations	Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	Care Planning and Risk Assessments: Using Therap's Individual Care Plan & Plan of Oversight and Safeguards (IPOP)	Electronic Billing, Accounting Interface and Billing Reports
12:30pm - 1:30pm		Lunch (provided)			
1:30pm - 2:30pm	4	User Panel regarding Implementation	Personal Finance: Keeping track of consumers finances	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Manual Billing, Custom Reports and State Specific Issues
2:45pm - 3:45pm	5	User Presentation: Using Therap's Health Tracking Module in Illinois by Sandy Smith and Jessica Lacey	Help and Support Resources available in Therap including the new Training Academy	Therap's Person Centered Plan: The PFW, Individual Support Plan and ISP Agenda	Supported Employment: Learn how to track prevailing wage, piece rate and hourly work and produce wage reports
4:00pm - 5:00pm	6	Training Management System: Track Licensing and other staff training, setting up classes and assigning instructors, running reports	General Event Reports (GER): How to create and track incidents	Managing Your Data: The difference between Live and Archived data and when to use Update versus Discontinue, particularly with Medications and ISP Programs	Billing from Start to Finish for Beginners
Day 2 Wednesday, April 29, 2015					
9:15am - 10:00am	7	What's new in Therap			
10:15am - 11:15am	8	Libraries: ISP Templates, Global Library, Therap Custom Forms	Moving forward in Therap: Looking at your agency's Implementation Plan	Caseloads and Superroles: Beyond the Basics	Medicaid Audit and Q&A
11:30am - 12:30pm	9	User Presentation	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Getting your data out of Therap: Running Reports and using Excel	Incident and Event Reports In Therap: GER's, Management Summaries, and the Report Library
12:30pm - 1:30pm		Lunch (provided)			
1:30pm - 2:30pm	10	Behavior Planning and Tracking: BER to track target behaviors and interventions, producing graphs and reports and Time Tracking: A visual data collection tool	Health Plus Module	Provider Administration, an overview of the account including the Report Library, how to create Sign Up Agreements, Setting up your agency Password Policy, and much more	Billing process overview of complete set-up and claiming process, Setting up Service Authorizations and tracking census in Attendance Tracking
2:45pm - 3:45pm	11	Getting started with ISP Programs and tracking outcomes and goals and Mobile Apps	Special Custom Forms: Review a variety of Custom Forms currently in Therap. Time Tracking: a new visual data collection tool, and Individual Home: An Individuals profile page.	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report.	Billing: An overview of the billing process from start to finish
4:00pm - 5:00pm	12	Staff Scheduling	Open Discussion- Ask your Therap Question here!	Schedule One on One with Therap Staff	Billing Q&A: Ask your questions here

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

Updated on 02/15/2015