



Regional Conference in Burnsville, Minnesota August 16-17, 2016

Preliminary Schedule : Subject to Change

| Time | Session | Room 1 | Room 2 | Room 3 | Room 4 |
|---|---------|---|---|--|--|
| Day 1 | | | | | |
| Tuesday, August 16, 2016 | | | | | |
| 8:30am - 9:00am | | Registration | | | |
| 9:00am - 10:00am | 1 | Conference Introductions | | | |
| Select your sessions based on your level of Therap expertise | | New to Therap / Beginner | Intermediate | Advanced | Billing via Therap |
| 10:15am - 11:15am | 2 | Therap for new and potential users. A high level overview | Incident & Accident Report Management In Therap: GER's, GER Resolution, Management Summaries, Report Library. Using this data effectively | ISP Program Writing Workshop. What is the best way to write ISP Programs? What information do we want to obtain from ISP programs? Bring examples of formal / informal goals. We will explore writing the ISP program. Discuss the reports available for ISP data tracking from the report library. <i>What are your best practices?</i> | Billing from Start to Finish for Beginners |
| 11:30am - 12:30pm | 3 | New Agency to Therap Considerations. Topics to think about when adding a database | Health Tracking: Medical Data, Appointments/Consult Sheets, Seizures, Vital Signs. Producing Health Care Reports | | Billing System Set-Up, Unit Calculations and Service Authorizations |
| 12:30pm - 1:30pm | | Lunch (provided) | | | |
| 1:30pm - 2:30pm | 4 | Moving forward in Therap: The Implementation Process & Agency Roll Out Planning. Suggested Models | Getting your data out of Therap: Running Reports and using Excel | Lifestyle Plan / ISP Plan Workshop. Thorough explanation of ISP Plan migration options. Using the PFW. How the PFW flows into the ISP Agenda. How the ISP Agenda questions drive the plan updates and benefits thereof. Participants to bring or have access to plans. Use Test Mode and practice in your Therap platform | Generating Billing Data from the Attendance Log, ISP Data and Case Notes |
| 2:45pm - 3:45pm | 5 | Provider Administration: An overview of your account setup. How to create Sign Up Agreements, Password Policy, Splash Pages, etc. | Special Custom Forms: Review a variety of Custom Forms currently in Therap, including 245D forms. Time Tracking: A visual data collection tool | | Electronic Billing / Submitting claims to MN-ITs. 835 Remittance and Reconciliation Reporting |
| 4:00pm - 5:00pm | 6 | The foundation of your Therap database: ID's/EDF's (demographics, "Face Sheets"), Pending Admit Notes, Medical / Diagnosis Input, Coding & the flow of this information | Modules beyond Therap Basic: HIPAA Secure Document Storage & Case Notes | | Accounting import / uploads. Manual Billing and Billing Reports |
| Day 2 | | | | | |
| Wednesday, August 17, 2016 | | | | | |
| 9:15am - 10:00am | 7 | What's new in Therap? | | | |
| Select your sessions based on your level of Therap expertise | | New to Therap / Beginner | Intermediate- Modules beyond Therap Basic | Advanced | AM: Billing via Therap/ PM: State Specific |
| 10:15am -11:15am | 8 | Communication in Therap: Setting up your Notifications & Receiving Alerts from Therap. Overview of T-Logs, SComm, Calendar, T-Tasks | Medication Administration Records (MAR Plus): Using Therap's medication history and live drug database to produce a fully functioning eMAR. Overview of the new Pharmacy Interface module | Behavior Support Plans: Should my agency use an ISP Program for the BSP or the Behavior Plan / Behavior Tracking? <i>Let's share best practices.</i> | Institutional Billing via Therap in Minnesota |
| 11:30am - 12:30pm | 9 | General Event Reports (GER): How to create the report and track incidents | Health Plus Specific Modules: Consent and Authorizations, Orders, Individual History, Medication Profile, Care Plans, e-CHAT | Quality Assurance & Data Auditing: Tips for checking daily documentation and that it's being completed per agency protocols. <i>How does your agency perform these checks?</i> | After the Claim: Rejects, Denials, Replacements |
| 12:30pm - 1:30pm | | Lunch (provided) | | | |
| 1:30pm - 2:30pm | 10 | STAFF TRAINING- Maximizing Therap resources: Initial Training, Therap Training Academy, Therap's Help & Support site. Therap's Video Papers | Training Management System. Kelli Gillespie of Cardinal of MN shares how this agency started with TMS and their usage of the module | HIPAA Security Risk Assessment Tool and how Therap can help the agency address security concerns | Have a question regarding what you learned about billing via Therap? Come to this session. Billing Q&A |
| 2:45pm - 3:45pm | 11 | Getting started with ISP Programs. Migrating formal goals into your Therap database | Community Based Employment Module in Therap: Employment History, Assessment, Milestones, Career Development Plan, Interview and Job History | Certified Trainer Program- How to become a CT and benefits thereof. The Therap Points Program | Minnesota Therap User Community Open Discussion. PLEASE SEND JEFF MAU YOUR DESIRED TOPICS. jeff.mau@therapservices.net |
| 4:00pm - 5:00pm | 12 | Schedule One on One with Therap Staff | Mobile Apps- Android & iOS. Personal Finance: Tracking and Reporting an Individual's Finances and Spending | Schedule One on One with Therap Staff | Schedule One on One with Therap Staff |

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

Updated on 06/26/2016