



Therap Regional Conference

West Columbia, South Carolina

April 30-May 1, 2013

Preliminary Schedule : Subject to Change

Time	Session	Room 1	Room 2	Room 3	Room 4
Day 1					
Tue, April 30, 2013					
8:30am - 9:00am		Registration			
9:00am - 10:00am	1	Conference Introduction			
10:15am - 11:15am	2	Demographics, Face Sheet, and Emergency Info: IDF's/EDF's & Medical Information	Collecting and Reporting Data: ISP Programs, Global Templates, Data and Reports	Intro to Therap for New and Potential users: A brief overview of all the different modules in Therap and how they inter-relate	Billing System Set-Up, Unit Calculations and Service Authorizations
11:30am - 12:30pm	3	Internal and External Agency Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	Care Planning and Risk Assessments: Using Therap's Individual Care Plan & Plan of Oversight and Safeguards (IPOP)	Therap for Beginners: how to set up your account and ensure you get the best out of Therap	Attendance and ISP Data Billing
12:30pm - 1:30pm		Lunch (provided)			
1:30pm - 2:30pm	4	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report.	Therap's Person Centered Planning: the ISP Plan and how it links with the IDF, ISP Program's, and the IPOP. Also reviewing the Personal Focus Worksheet	TBD	Electronic Billing, Accounting Interface and Billing Reports
2:45pm - 3:45pm	5	Training Management System Part 1: Track Licensing and other staff training: setting up classes and assigning instructors	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Staff Scheduling: Building a Staff Schedule to fit within allocated hours and avoid double booking and overtime	Manual Billing, Custom Reports and state specific issues
4:00pm - 5:00pm	6	Training Management System, Part 2: Pulling reports and managing your training sessions	Therap for Developmental Centers	Reviewing the Therap website, Certified Trainers webinars, Special Interest Groups, Blogs, & a vast array of support materials	Medicaid Audit and Q/A Review discussions.
Day 2					
Wed, May 1 2013					
9:00am - 10:00am	7	What's new in Therap			
10:15am - 11:15am	8	Incident and Event Reports In Therap: GER's, MIE's, Management Summaries, and the Report Library	Setting up Service Authorizations & tracking census in Attendance Tracking	The OR ISP: Another version of the Annual Person Centered Plan	Billing Process overview of complete set-up and claiming process
11:30am - 12:30pm	9	Behavior Planning and Tracking: BER to track target behaviors and interventions, producing graphs and reports and Time Tracking: a visual data collection tool	Getting your data out of Therap: Running Reports and using Excel. Filters, Pivots Tables and more.	Collecting and Reporting Data: ISP Programs, Global Templates, Data and Reports	Billing Q&A: Ask your Billing questions here
12:30pm - 1:30pm		Lunch (provided)			
1:30pm - 2:30pm	10	Personal Finance: Keeping track of consumers finances	Provider Administration, an overview of the account including the Report Library, how to create Sign Up Agreements, Setting up your agency Password Policy, and much more	Reviewing the CCHIT Specific Modules: Document Storage, Consent and Authorizations, Orders, Individual History, Medication Profile, Care Plans, and C32 Documents	Libraries: ISP Templates, Global Library, Individual Care Plans
2:45pm - 3:45pm	11	The eCHAT: Comprehensive Health Assessment	Special Custom Forms: Review a variety of Custom Forms currently in Therap. Time Tracking: a new visual data collection tool, and Individual Home: an Individuals profile page.	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Caseloads and Super Roles...beyond the basics
4:00pm - 5:00pm	12	Open Discussion - Ask your Therap Question here!	TBD	1:1 With Therap: Book in Advance	Disaster Preparedness: discuss policies and procedures when access to Therap is unavailable

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

Updated on 03/02/2013