



Regional Conference in Columbia, South Carolina May 12-13, 2015

Preliminary Schedule : Subject to Change

Time	Session	Richland	Fairfield	Congaree B	Saluda	Calhoun	Capitol	Newberry	
		Exec	Modules	Modules	Nursing/Health	Provider Admin	Managerial	Discussion	
Day 1									
Tuesday, May 12, 2015									
8:00am - 9:00am		Congaree Prefunction-Registration							
9:00am - 10:00am	1	Conference Opening and Introductions							
10:15am - 11:10am	2	Intro To Therap for New Users: A brief overview of all different modules in Therap and how they interrelate	Collecting and Reporting Data: ISP Programs, Global Templates, Data and Reports	Demographics, Face Sheet, and Emergency Info: IDP's/EDF's & Medical Information	Health Tracking for Nurses, How to use the Health Tracking Module to keep track of everything health related for your clients	9 Steps to setting up your Agency's Therap Account	Reviewing South Carolina's Guidance on Password Policy, Provider Preference, Sites and Programs	SC Therap Implantation: What are the modules in Phase 1 Round 1 I should focus on?	
11:25am - 12:20pm	3	Behavior Planning Part 1: BER to track target behaviors and interventions, producing graphs and reports and Time Tracking, a visual data collection tool	Panel Discussion with long term users: I've had training at my agency...now what?	Agency Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	Care Planning and Risk Assessments: Using Therap's Individual Care Plan & Plan of Oversight and Safeguards (IPOP)	What are all those other things in my Provider Admin tab? How can I share policies/memos with everyone at my agency and know that they have read the notice (sign up agreements)	Therap's new Training Academy: Self-paced training courses with quizzes and certificates of completion	Discussion: Q & A Tracking things in Therap...how do you do that?	LUNCH 1
12:35pm - 1:30pm	4	Behavior Tracking part 2: Using ISP data to track Challenging Behaviors	Reviewing where and how to get help when in Therap: Using the help and support, feedback, Training Academy and more!	Aligning Therap Into the Mission Values And Culture Of Your Organization	The Individual Home Page: Where Key Documents Converge	Got Relief? How to handle Therap access for your relief staff	Activity Tracking and Excel: Using Tools to Track Staff Performance	A Tale of Two Systems: Keeping Admissions/New Hires/Terminations Up to Date	LUNCH 2
1:45pm - 2:40pm	5	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report	When Implementing Therap what are some of the questions that come up regarding computer usage and documentation for staff?	Using Therap in Behavioral Supports	Medication Administration Records (MAR): Using Therap's medication history and live drug database to produce a fully functioning, interactive electronic MAR	Managing your Caseloads and Super Roles	Quality Assurance, What does that look like in Therap?	Discussion: IDF, EDF Demographic reports in Therap	LUNCH 3
2:55pm - 3:50pm	6	Incident and Event Reports In Therap: GER's, MIE's, Management Summaries, and the Report Library	Georgetown DSNB, How not to be afraid of Therap	Staff Scheduling: Building a Staff Schedule to fit within allocated hours and avoid double booking and overtime	Discussion: All about health tracking	Common Questions Provider Administrators ask...	How to take the data out of Therap and look at it in an excel pivot table	Questions and Answers with South Carolina's Therap Implementation Team	
4:05pm - 5:00pm	7	Training Management System: Track Licensing and other staff training, setting up classes and assigning instructors, pulling reports	Employment History: Tracking employment and volunteer histories	Discussion/Q&A for Provider Administrators	Health Plus	Using Therap for Administrative Functions	Book your time with a Therap trainer. (individual agency meetings)	Therap & Provider Experience when going through an audit in Therap	
Day 2									
Wednesday, May 13, 2015									
		Modules	Modules	Exec	Nursing/Health	Provider Admin	Managerial	Discussion	
9:00am - 10:00am	8	Question and Answers with DDSN and Therap/ Overview of Status of Therap by David Foshee							
10:15am - 11:15am	9	Reviewing the Therap website, Certified Trainers webinars, Special Interest Groups, Blogs, & a vast array of support materials	Incident and Event Reports In Therap: GER's, MIE's, Management Summaries, and the Report Library	Reporting as an Administrator (List of Reports, Activity Tracking, etc...) Please bring some sample reports you run on a monthly/yearly basis at your agency	Using Therap to Support Better Health Outcomes	Individual based system, how that impacts your Therap set up	Got Relief? How to handle Therap access for your relief staff	Working with two systems...understanding the Interface between Therap and CDSS	
11:25am - 12:20pm	10	Behavior Planning and Tracking: BER to track target behaviors and interventions, producing graphs and reports and Time Tracking: A visual data collection tool	Quality Control and Monitoring Usage	How not to be afraid in Therap, Georgetown DSNB	Tracking Appointments in Therap	Provider Administration, an overview of the account including the Report Library, how to create Sign Up Agreements, Setting up your agency Password Policy, and much more	Getting your data out of Therap: Running Reports and using Excel, Filters, Pivots Tables and more	Going over South Carolina's guidance on Password Policy, Provider Preference and setting up Sites and Programs	LUNCH 1
12:35pm - 1:30pm	11	The Individual Home Page: Where Key Documents Converge	ISP programs and data. How to track goals in Therap	Using Therap in Staff Training	Health Plus	Technology discussion	Q & A with a Therap Trainer on Training your Staff how to use Therap...tips and tricks!	Provider accounts and Oversight accounts and how they connect. What is shared?	LUNCH 2
1:45pm - 2:40pm	12	Provider Administration, an overview of the account including the Report Library, how to create Sign Up Agreements, Setting up your agency Password Policy, and much more	Personal Finance: Keeping track of consumers' cash on hand/ accounts	Aligning Therap Into the Mission Values And Culture Of Your Organization	Quality Assurance and Monitoring Tools within Therap: Improving Oversight for your Agency	What are all those other things in my Provider Admin tab? How can I share policies/memos with everyone at my agency and know that they have read the notice (sign up agreements)	Managing your Programs and Sites in Therap	Access For Support Coordinators & Guardians: User Accounts, Roles and Establishing Transparency	LUNCH 3
2:55pm - 3:50pm	13	Health Tracking: Keeping track of day to day Medical Data, Appointments, Seizures, Vital Signs and producing the Health Care Report	Using ISP Data to track Challenging Behaviors	Getting the most out of your Therap documentation. Discussion on how your agencies are using Therap. Come prepared to share your achievements so far and learn from other agencies	Utilizing the Electronic Health Assessment in Therap (E-CHAT)	9 Steps to setting up your Therap account. South Carolina	Training Academy: How to create an online curriculum to train or retrain your staff	Discussion: Meaningful Use and Electronic Health Records	
4:05pm - 5:00pm	14	Libraries: ISP Templates, Global Library, Individual Care Plans	Agency Communication in Therap: T-Logs, SComm, Calendar, T-Task, and setting up your Notifications	Basic Excel Moves for Exported Therap Data: Filtering, Graphing, Pivoting and Macros	Care Plans in Therap	Reviewing where and how to get help when in Therap: Using the help and support, feedback, Training Academy and more!	Book 1:1 time with a Therap trainer	Discussion on Quality Assurance	

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

Updated on 05/10/2015